2012
Minister’s Lifetime Achievement Award

Call for nominations

The Minister’s Lifetime Achievement Award - 2012 recognizes achievement in advancing the college, the community and the Ontario college system. More than a long-term service award for retirees, this Ministry of Training, Colleges and Universities honour is reserved for those truly outstanding CEOs and senior officers who have made an enduring difference to the college system. In the words of a past Colleges Ontario Awards selection panel member, the Minister’s Lifetime Achievement Award is bestowed upon “the leader who embodies the best interests and contributions of the Ontario college system.”

Please review the attached nomination kit for complete details. The deadline for submissions is Monday, June 25, 2012.

Winning entrants will be announced by the ministry.
Eligibility
To be eligible to receive the Minister's Lifetime Achievement Award, an individual must be:

- Retired as of March 31, 2012.
- Either a past college president or senior college officer.
- Nominated in accordance with established Colleges Ontario awards nomination procedures, requirements and timelines.

Selection criteria
To receive the Minister's Lifetime Achievement Award, an individual must have:

- Demonstrated exceptional leadership over a significant period of time.
- Exemplified collegiality working with other colleges and learning institutions, with their local communities, with students, and through this collegiality advanced the social and economic development of Ontario.
- Displayed a wisdom and depth of leadership that has made a significant difference locally and provincially.
- Promoted excellence within the college, within the college system, and within postsecondary education in Ontario.

The selection committee may award a maximum of two (2) awards annually. The panel may choose not to make an award in any given year, at its discretion.

General information
Nomination process

- Nominations are welcome from Colleges Ontario member institutions.
- Each member institution may make one nomination.
- All nominations must be submitted with a cover letter (executive summary) signed by the college board chair or president.

- The cover letter must be accompanied by a narrative with a broad general description of the overall contribution and at least one paragraph (not to exceed one page) per criterion, addressing how the nominee meets each criterion.
- A résumé or biographical summary of not more than two pages must accompany the package.
- If the individual has received a previous recognition or award, this information may be included in support of the nomination.
- The nomination form must be completed and submitted with the supporting materials.
- The nominee must sign the application form and commit to the use of the information in publicity.
- The nominee(s) photo must be included as a separate attachment and also be labeled by college, category, and nominee's name. Acceptable formats include MS Word (.doc), Rich Text Format (.rtf), or Adobe PDF (.pdf).

Nominations deadline
Nomination packages must be received by e-mail no later than 11:59 p.m. on Monday, June 25, 2012. Winning entrants will be announced by the ministry.

Selection process
An awards committee established by Colleges Ontario will be responsible for choosing the award recipient(s) for that particular year.

Recognition
The Minister's Lifetime Achievement Award is presented at Colleges Ontario’s Higher Education Summit in November in Toronto.

Recipient(s) of the award will receive a statuette.

Please contact Keiko Kataoka at kataoka@collegesontario.org or 647-258-7680 if you have any questions.
Minister’s Lifetime Achievement Award
Nomination form

Name of nominee:
Name as it should appear in publicity materials

Name: ________________________________________________________________

Nominee info:
Name of contact person: ________________________________
Title of contact person: ________________________________
Institution(s): _______________________________________
Address: ___________________________________________
City: ____________________________ Province: __________
Postal code: ___________________ Phone (Business): ___________
Fax: ___________________________ E-mail: ______________________
Signature: ______________________

Nominated by:
Name: ______________________________________________
Title: ____________________________________________
Institution: _______________________________________
Address: __________________________________________
City: ____________________________ Province: __________
Postal code: ___________________ Phone (Business): ___________
Fax: ___________________________ E-mail: ______________________
Signature: ______________________

Please return this form and the supporting materials by 11:59 p.m. on Monday, June 25, 2012 to:
Keiko Kataoka at kataoka@collegesontario.org.
Tel: 647-258-7680

Please note: The award will be presented at Colleges Ontario’s conference in Toronto, Ontario, on Nov. 26, 2012.

Colleges Ontario reserves the right to use the information provided in the nomination package to promote the award and the achievements of the college system.

Visit www.highereducationsummit.ca for conference details as they become available.

Please refer to the general information section for details regarding the complete awards program.